

Consent to Serve

I, _____, do hereby
consent to serve the

Texas State Assembly of the Association of Surgical Technologists in the
capacity of:

Board of Director President Vice President

Secretary Treasurer

Committee (please specify)

I understand that by consenting to serve the Texas State Assembly in this
position I am making a commitment to perform a variety of activities and
further agree to carry out all tasks appropriate to the office, including but not
limited to the following:

I will:

1. Make every effort to familiarize myself with the Texas State
Assembly Bylaws.
2. Maintain an adequate filing system pertaining to all aspects of my
position.
3. Provide a letter of introduction to be sent to state and national
headquarters.
4. Maintain an open line of communication with all state representatives
and assembly members. Communication is essential to the harmony
and effectiveness of state business.
5. Be aware that all statements I make may be considered “state and
national opinion and/or authoritative.” People respect leaders who
only answer questions they are sure of and openly admit they don’t
know all the answers but will find out and respond promptly.
6. Be aware of report deadlines as directed by the AST National Office.

- a. These reports are due yearly at scheduled times.
 - b. Keep a copy for your files.
 - c. All reports/correspondence must be sent to state secretary for distribution.
7. Give thoughtful consideration to your efforts when assigned by the President to work on any assignment or special project and will perform those tasks to the best of your ability.
 8. Fully understand that holding a Texas State Assembly elected or appointed position requires a considerable amount of verbal and written communication skills and entails a substantial work effort

I further agree that if at any time I am unable to serve in this capacity or if I fail in my responsibilities to the Texas State Assembly board and membership, I will offer my resignation and notify the Texas State Assembly Board in sufficient time so that a replacement may be acquired to ensure the board and/or committee activities are not unduly interrupted.

Dated this _____ day of _____,
20_____

Signature

Street Address

City, State, Zip

Phone Number

E-mail address

This consent-to-serve form will be discarded three years from date of receipt. If after that time you remain interested in working with the Texas State Assembly, you must submit a new consent-to-serve form and CV.